

MEMORANDUM

No. 19 series of 2011

TO : The Deputy Directors General
The Executive/Regional Directors
The Provincial/District Directors
The TTIs Administrators

FROM : THE DIRECTOR GENERAL

DATE : 04 February 2011


SUBJECT : **LAUNCHING OF THE TESDA-WIDE TREE-PLANTING PROGRAM**

As part of our commitment to help save the environment brought about by the potential future effects of the global climate change, TESDA will launch a nationwide tree planting program to be participated in by all TESDA employees. With the theme: "A DATE WITH THE NATURE", all TESDA offices are enjoined to participate in the tree planting activity which is set to start simultaneously during their respective flag raising ceremonies on February 14, 2011 and will end until February 28, 2011.

Although the aforementioned tree planting activity is only limited to a certain period of time, the program will continue until a cleaner and greener TESDA environment is maintained. Each employee is requested to plant a tree not necessarily in TESDA compound/office but also in their respective available areas within their communities.

To ensure the realization of this program, all offices shall identify areas to be covered by tree planting program in coordination with the Department of Environment and Natural Resources (DENR) in their respective regions where available plantable seedlings and other appropriate and alternate saplings shall be obtained. The Regional and Provincial Directors including the TTI Administrators are hereby directed to provide leadership in this activity. Collective participation of all the employees in the regions will be documented, certified and reported to Central Office through the Regional Coordination Office (RCO). The Office of the Chief of Services for Administration (OCSA) shall monitor the activity in the Central Office.

For your information and appropriate action.


SEC. EMMANUEL JOEL J. VILLANUEVA
Director General

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Director General